

BY LAWS

Art. 1

Foundation, name, site, and length

- 1) The non profit Association named “I.S.G. ITALIAN SARCOMA GROUP - ASSOCIAZIONE DI VOLONTARIATO”, is founded in Bologna, with its site at the Istituto Ortopedico Rizzoli, Via Pupilli 1, Bologna.
- 2) The duration of the Association is unlimited.

Art. 2

Aims

- 1) Based on the modern scientific indications of sarcoma treatment that require multidisciplinary knowledge in oncologic, surgical, radiotherapeutic, diagnostic and basic research specialties, which led to significant improvement in survival and quality of life of patients with sarcoma;

wants to promote

volunteer activities, through ideation, preparation and establishment (definition) of multicentric therapeutic, diagnostic and research protocols to further improve the quality of treatment in the field of sarcomas.

This Association will act in concert with other national and international scientific organizations.

- 2) Particularly, to realize its aims, and to act in favor of all the collectivity, the Association will try to:
 - a) Improve the care of patients with sarcoma;
 - b) Promote the formation of co-operative working groups finalized to: cure diseases (therapeutic protocols), standardize diagnosis (diagnostic protocols), improve the knowledge of pathogenesis and tumoral progression of sarcomas (research

protocols)

- c) Promote and diffuse information both to the citizens and public and private Institutions;
- d) Promote collaboration with national and international Institutions;
- e) Organize conventions, seminars and other activities to promote research in the field of sarcomas;
- f) Improve the knowledge through the organization of courses, didactic activities, information through internet and scientific publications to increase the standard of treatment of sarcomas.

3. These activities are mostly performed by the members of the Association. This activity can not be paid in any way. Expenses can be reimbursed only with strict documentation, within limits established by the general assembly. Any type of economical rapport with the Association is incompatible with membership.

Art. 3

Income

- 1) The income of the Association is determined by:
 - a) Member donations;
 - b) Private donations,
 - c) Grants from government, or public institutions, finalized to support specific and documented activities or projects;
 - d) Donations and legacies;
 - e) Reimbursement from specific contracts;
 - f) Income from marginal commercial activities;
 - g) Possible annual fees.
- h) The whole income will constitute patrimony of the Association.

- 2) The fiscal year will start every year the 1st of January and will be closed the 31st of December. Every year the Executive committee will prepare the budget to be approved by the general assembly within the month of June.

Art. 4

Membership

- 1) The number of members is unlimited. Members of the association are the founding members and all those who decide to contribute to the aim of the association can be full members or honorary members.
- 2) Full members are specialists of whatever discipline involved in sarcoma and all the people accepting the aims of the association.
- 3) Honorary members are experts invited by the executive committee to be part of the association.

Art. 5

Membership criteria and exclusion criteria

- 1) Admission as full member, to be accepted by the executive committee, requires that the candidate presents a form.
- 2) The executive committee is responsible for adding new members in the members book after the payment of the annual fee established yearly by the general assembly.
- 3) For motivated non acceptance of a candidate, the decision of the general assembly is required.
- 4) Membership is lost:
 - a) On request from the member;
 - b) In case of non payment of the annual fee for two consecutive years;
 - c) For actions contrary to the aims of the association;
 - d) For persistent violations of the by laws;

- e) In case of paid activity or any patrimonial interests between a member and the association;
 - f) Moral unworthiness.
- 5) Exclusion from membership is formalized by the general assembly on proposal of the executive committee. Before exclusion, the member has to receive written notice, leaving him possibility of contest. Requests of withdrawal from members have to be notified at least two months from the end of the year in written form.
- 6) The former member, recessed or excluded, has no right to reimbursement of the paid annual fees.

Art. 6

Member rights and duties

- 1) All members have to:
- a) Follow the by laws, the internal rules and decisions formally adopted by the association organs;
 - b) Follow a correct behavior towards the association;
 - c) Pay the annual fee established by the general assembly;
 - d) Collaborate in favor of the aims of the association in a personal, spontaneous and free manner.
- 2) All members have the right to:
- a) Participate in all the activities promoted by the association;
 - b) Participate and vote at the general assembly;
 - c) Access to the association organs;
 - d) Verify all acts and all documentation related to the activity of the association and ask for copies.

Art. 7

Association organs

- 1) Organs of the association are:
 - a) The general assembly of all the members;
 - b) The executive committee;
 - c) The President;
 - d) The Auditors.

Art. 8

The general assembly

- 1) The general assembly is constituted by all members and can be ordinary or extraordinary. Each member can be represented by another member by written proxy. The ordinary general assembly addresses the activity of the association and:
 - a) Approves the annual budget;
 - b) Nominates the members of the executive committee;
 - c) Approves possible internal rules and their modifications;
 - d) Establishes the amount of the annual fee;
 - e) Decides on the exclusion from membership;
 - f) Decides on the rejection of new membership.
- 2) The ordinary general assembly is summoned by the president of the executive committee at least once per year to vote the yearly budget, and anytime the president or at least three members of the executive committee, or one tenth of the members require it.
- 3) The extraordinary general assembly decides on modifications of the by laws, on the closure, or on the prorogation of the Association.
- 4) The ordinary and extraordinary general assembly are chaired by the president of the executive committee, or if this is not possible, by the vice president, or in case of

absence of both by another member of the executive committee elected by the members. The call for the assemblies must be received in written notice at least eight days before the established dates. Without calls, only those assemblies in which all members, personally or delegates, and all members of the executive committee are present will be considered legally constituted.

- 5) The general assembly, both ordinary and extraordinary, is valid when in first call at least one half plus one of the members is present or represented. In second call, not in the same day of the first call, the general assembly is valid independently of the number of members.
- 7) The decisions of the general assembly are valid when approved by the majority of the present, except for decisions regarding the closure of the Association which must accept the law of art. 21 of the Italian Civil Code.
- 8) The right to vote is for all members enrolled in the book of members from at least thirty days. Each member has one vote.

Art. 9

The executive committee

- 1) The executive committee is formed from a minimum of 5 to a maximum of 15 members, elected by the general assembly which define the number. The first executive committee is nominated in the constitution act. Members of the executive committee are elected for five years, can be reelected, and lose the right on revocation from the general assembly or by resignation. Only members of the association can be elected in the executive committee.
- 2) If a member of the executive committee resigns or loses rights due to other causes, the executive committee can substitute him with the first of the non elected members, who will serve until other members of the executive committee. In case of loss of the

majority of members of the executive committee, the general assembly will have to elect a new executive committee.

- 3) The executive committee elects between its members a president, a vice president, a secretary, and a treasurer.
- 4) Duties of the executive committee, which has all authority for the ordinary and extraordinary scientific, organization, and administrative activities, are:
 - a) To execute the decisions of the general assembly;
 - b) To present the annual budget;
 - c) To nominate the President, the Vice-President, the Secretary, and the Treasurer;
 - d) To decide on new memberships;
 - e) To propose honorary members;
 - f) To write and modify the possible internal rules necessary for the activities of the association, to present for final approval to the general assembly;
 - g) To rule out ordinary and extraordinary activities not requiring the approval of the general assembly.
- 5) The executive committee is chaired by the president, or in case of absence, by the vice-president, or in case of absence of both, by the senior member.
- 6) The executive committee is called any time the president finds it necessary, or when requested by at least two third of its members. Decisions are taken when the majority of its members are present, and the votes of the majority of the present are required.
- 7) The minutes of each meeting are prepared by the secretary, are signed by him and by the president of the meeting, and are preserved within the association's acts.

Art. 10

President

- 1) The president, elected by the executive committee, chairs the executive committee and

the general assembly.

- 2) He is the legal representative of the association, and has the official signature. In case he is impeded in his functions, his duties are taken by the vice-presidents, also elected by the executive committee.
- 3) The president executes the decisions of the executive committee, and in urgency, decides by himself informing the executive committee at the first meeting.

Art.11

Auditors

- 1) The Auditors, if nominated, have the duty of checking the administrative activity of the association, in respect of the law and by laws, and check all the income and expenses of the association.
- 2) It is formed by three members and two substitutes elected by the general assembly, who also nominate the president. It can also include non member.
- 3) The duty lasts 5 years and members can be reelected.

Art. 12

Association appointments are complimentary

- 1) All appointments are complimentary except for reimbursements to members according to art. 2.

Art.13

Controversies

- 1) All controversies between members and between members, the association and its organs, except law limitations, will be debated, by three members to be elected by the general assembly; their will judgement *ex bono et aequo* without any formal procedure. Their judgement will be definitive.

Art. 14

Final norm

- 1) In case of dissolution of the association, its patrimony will be devolved to another non profit volunteer organization working in the same or similar field.

Art. 15

Deferment

- 1) For what not expressly considered in these by laws, the Italian civil code and other laws regarding this matter will be applied.